

Borough of Buena Municipal Utilities Authority
Remote Meeting Access
For January 13, 2021

Dear Residents and Interested Parties:

Due to the health concerns related to COVID-19 coronavirus, meetings of the Borough of Buena Municipal Utilities Authority Board will be held remotely via conference calls. Agendas will be posted timely for your review on the BBMUA's website at www.buenaboroughmua.com. During the public portion of the meeting, you will state your name and address for the record, followed by your concern.

To access meetings, please call:

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4265081#

The line may be busy due to high call volume across the country. If you are unable to join on your first attempt, please try again until you successfully connect. It is best to try five to 10 minutes prior to or after the hour.

Meetings begin at 7:00 p.m. By following the steps outlined above, you will have full and unrestricted access.

Thank you for your patience and understanding during this difficult time. We will continue to keep you apprised of any changes. Please take care of yourself and your loved ones and stay safe.

The BBMUA Board Members and Employees

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on January 13, 2021 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez
R. Delano	C. Santore
J. Formisano	A. Zorzi
J. Johnston	
J. Santagata	

CHAIRMAN: FIRST ORDER OF BUSINESS: #15 Letter from Greg Ohmer, Director of Network Planning for AT&T regarding either an extension or termination of the cell tower lease that comes up for renewal in three years. Their first choice is to create a new agreement that serves both parties. They are asking that we review the specifics of the current lease agreement and advise them if we are willing to enter into discussions regarding a new, modified contract and respond to this letter within 60 days.

PUBLIC PORTION:

ENGINEER’S REPORT: #2 Letter from Robert Smith of Remington & Vernick providing a copy of the cover letter transmitting the contracts to Warriner’s Construction, Inc. for signature and a copy of the correspondence returning the bid bond to Yannuzzi Group, Inc. for the furnishing and delivery of wood chips.

#3 Letter from Robert Smith of Remington & Vernick providing a copy of the cover letter transmitting the contracts for the furnishing and delivery of liquid aluminum sulfate to Univar USA, Inc. for signature.

#4 Letter from Robert Smith of Remington & Vernick providing a copy of the cover letter transmitting the contracts for the furnishing and delivery of Micro C 2000 to Univar USA, Inc. for signature and a copy of the correspondence returning the bid bond to George S. Coyne Chemical Company, Inc.

#8 Letter from Robert Smith of Remington & Vernick to Chairman Santagata making a recommendation to award the Furnishing of Mechanical and Plumbing Repair and Maintenance Services to Falasca Mechanical, Inc. for a two year period pending the BBMUA solicitor approval.

I need a motion to award the bid for the Furnishing of Mechanical and Plumbing Repair and Maintenance Services to Falasca Mechanical, Inc. for a two year period pending the BBMUA solicitor approval.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#9 Email response to Robert Smith of Remington & Vernick from Robert Casella of Testa, Heck, Testa & White answering the questions he had pertaining to the bid received for the Furnishing of Mechanical and Plumbing Repair and Maintenance Services. Mr. Casella stated that Falasca Mechanical is eligible to be awarded the contract.

#29 Adopt resolution R-5-2021 awarding the contract for the furnishing of mechanical and plumbing repair and maintenance services for a two year term to Falasca Mechanical, Inc.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#10 Letter from Robert Smith of Remington, Vernick & Walberg making a recommendation to award the Furnishing and Delivery of water meters to Rio Supply, Inc. with a bid amount of \$44,100.00 pending the BBMUA solicitor approval. This is a 2 year bid.

I need a motion to award the bid for the furnishing and delivery of water meters to Rio Supply, Inc. in the amount of \$44,100.00 pending the BBMUA Solicitor's approval.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#11 Email from Robert Casella of Testa, Heck, Testa & White responding to a question that Robert Smith of Remington & Vernick had regarding the Furnishing and Delivery of Water Meters Contract.

#28 Adopt Resolution R-4-2021 awarding the contract for the Furnishing and Delivery of water meters to Rio Supply, Inc.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#13 Email from Robert Smith of Remington & Vernick providing a copy of the cover letter transmitting the contracts for the furnishing and delivery of wood chips to the office for signature. The contracts have been signed and returned.

#19 Email from Robert Smith of Remington & Vernick providing a cover letter transmitting the contracts for the furnishing and delivery of liquid aluminum sulfate to the office for signature. The contracts have been signed and returned.

#21 Email from Robert Smith of Remington & Vernick providing a copy of the cover letter transmitting the executed contract to the furnishing and delivery of wood chips to Warriner's Construction.

#27 Email from Robert Smith of Remington & Vernick to Robert Casella of Testa, Heck, Testa & White regarding the bids received for the furnishing of electrical repair and maintenance services and Mr. Casella's response to him. They are still reviewing the bids that were received and no award has been recommended at this time.

SOLICITOR'S REPORT: #6 Letter to Michael L. Testa and Robert Casella of Testa, Heck, Testa & White requesting they provide the legal representation letter to the auditor Romano, Hearing, Testa & Knorr pertaining to our December 31, 2019 audit.

#7 Letter from Michael L. Testa of Testa, Heck, Testa & White to Stephen Testa of Romano, Hearing, Testa & Knorr providing the legal representation letter as requested for the December 31, 2019 audit.

AUDITOR'S REPORT: #5 Letter from Stephen Testa of Romano, Hearing, Testa & Knorr providing the Client Engagement Letter for the 2019 Audit Engagement.

I spoke with the Auditor and they are doing a final review of the draft audit and will submit it to the State of New Jersey DLGS. We are hoping they will approve our 2021 budget once this is submitted and we can do all of the necessary adoptions at our January 27, 2021 meeting.

UNFINISHED BUSINESS: #24 A copy of the NJUAJIF Dividend check from 2020 was provided to the board for their records.

CORRESPONDENCE:

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____
Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #1 Email from Karen Read of Perma Inc providing instructions on the 2020-2021 Elected Officials Risk Management Seminar. Please take the time to do this online course. The BBMUA receives a \$250.00 credit per member who completes the course by May 1, 2021.

#14 Letter from Phoenix Advisors, LLC requesting signatures on the renewal agreement with Phoenix Advisors, LLC as our Continuing Disclosure Agent and Independent Registered Municipal Advisor to remain in compliance with the disclosure requirements set forth by the Securities Exchange Commission for a fee of \$1,050.00.

#16 Adopt Resolution R-1-2021 adopting a new Cash Management Plan for Calendar Year 2021 Pursuant to N.J.S.A. 40A:5-14.

m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#17 Adopt Resolution R-2-2021 establishing minimum standards for prospective contractors and subcontractors for Authority projects

m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#18 Adopt Resolution R-3-2021 Authorizing Contracts with Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a.

m. _____ s. _____
Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

#20 Listing of RFQ's for Professional Services received on January 6, 2021 at 11:00 am. Per the recommendation of the Secretary/Treasurer Cheryl Santore upon reviewing the bids she recommends that the RFP's be awarded as follows:

Auditing: Romano, Hearing, Testa & Knorr

Engineering: Remington, Vernick & Walberg

Solicitor: Testa, Heck, Scrocca, & Testa

Bond Counsel: JP Capizzi Law Office

If everyone is in agreement with the recommendations the award will be made at our reorganization meeting on February 10, 2021 and resolutions will be adopted at that time.

#22 2021 Authority/Municipal Dues Invoice from the AEA in the amount of \$3,607.00. This organization offers classes that award credits necessary for the plant employees as well as representing Authorities in the State of New Jersey in matters pertaining to water and sewer issues.

I need a motion to approve the renewal of the membership in the AEA for the year 2021 in the amount of \$3,607.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on December 9, 2020. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #12 Quotation from M&S Service Company, Inc. for the annual Healy Ruff/Eaton Service Contract. The price for 2021 is \$4,887.00. M&S Service is the only company who can service this equipment.

I need a motion to approve the renewal of the annual service contract with M&S Service Company, Inc. for the Healy Ruff/Eaton Service contract in the amount not to exceed \$4,887.00

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#23 Quote from Komline Sanderson for a spare CPU Power Supply and Control Modules for the Belt Filter Press as recommended by Scalfo Electric in the amount of \$3,359.50.

I need a motion to approve the purchase of a spare CPU Power Supply and Control Modules for the Belt Filter Press in the amount of \$3,359.50

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#25 Letter from Plant Superintendent Alan Zorzi to Chairman Santagata regarding an emergency purchase of sludge mixing and discharge screws that need to be replaced. The company who will supply the necessary materials and making the repair is Bayview Bearing & Supply L. L. C. and the repair cost will not exceed \$52,000.00.

#26 Adopt Resolution R-6-2021 Ratifying the Award of an Emergency Purchase Contract for an Emergency Repair on the Sludge Mixing Truck from Bayview Bearing & Supply, L. L. C. for an amount not to exceed \$52,000.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 29. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting will be held on January 27, 2021 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call
m. _____ s. _____ Time: _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata